4th July 2013

**Absconding Letter**

To,

**Mr.Tamilarasan**.

Emp Code: GFPL/O/140 (Surveyor)

No:21c, Royan Kutti street,

Big Kanchipuram - 631502.

**Subject : Absconding from service from 21st June 2013 Reg.**

Dear Tamilarasan,

We noticed that you are not reporting to our site office from 21st June 2013.

We tried to contact on your mobile number but you did not pick any call and neither informed about your location to your reporting manager.

You were absconding from work without any information to official authorities.

This is highly unprofessional and unethical.

You are advised to contact the undersigned within 3 days from the date of receipt of this letter, failing which, we would compel to take appropriate action against you.

For **Ganga Foundations Private Limited**

**H.Julius Valantine**

Manager- HR